

# Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

February 2, 2021

**Special Note: Today's meeting was a distance meeting utilizing the Zoom platform. All business before the LPDC was accomplished with verbal responses. Signed documents will not be available for return.**

**Present:** **Kim Barber:** High School Representative, **\*Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Sherri Mercsak,** William Foster Representative Intern; **Sean Patton:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Bryan Petsche,** Administrative Designate, **Ashlee Ward,** Administrative Designate

*\*Chairperson*

**Not Present:** none

## IPDPs (Individual Professional Development Plans) Presented and Approved:

**Elmwood:** L. Puchmeyer  
**William Foster:** none  
**Maple Leaf:** none  
**Middle School/L. Ctr:** none  
**High School:** M. Knapp  
**Administration:** none

## IPDPs Presented and NOT Approved:

none

## Verifications Presented and Approved:

**Elmwood:** none

**William Foster:** **K. Barnes** (30 contact hrs: EOA-GHCS District Professional Development 2/21); **D. Soriano** (30 contact hrs: EOA - Garfield Heights Distance Learning Academy PD 9/20)

**Maple Leaf:** **S. Bodnovich** (30 contact hrs: EOA--GHCS District Professional Development 2/21); **D. Drennan** (3 contact hrs: ESC of Northeast Ohio--Winter Warmer Mini Conference: Teaching and Learning from a Distance 1/21); **C. Lanse** (3 semester hrs: Bowling Green University--EDIS 6540 Behavior and Classroom Management 12/20) **and** (3 semester hrs: Bowling Green University--EDIS 6440 Nature and Characteristics of Students with Autism 5/17)



**Middle School/L. Ctr:** **B. Costello** (30 contact hrs: EOA-GHCS District Professional Development 2/21)

**High School:** **A. Turner** (3 sem hrs: American College of Education--EL 5623 Developing Teachers 5/20); **A. Roalofs** (30 contact hrs: EOA--GHCS district Professional Development 2/21)

**Administration:** none

**Activity Proposals Presented and Approved:**

**Elmwood:** none

**William Foster:** none

**Maple Leaf:** **J. Lupica** (3 sem hrs Fresno Pacific University--TEC-957 All Things Google) **and** (3 sem hrs: Fresno Pacific University--TEC 959 Google Drive for Educators)

**Middle School/L. Ctr:** **T. Emery** (3 sem hrs: Bluffton University-- EDU-695 Teachers as Action Researchers); **J. Corrado** (1 sem hr: Ashland University-- 6310 S1 The Always Ready Classroom **and** 1 sem hr: Ashland University-- 6320 N26 Writing Revolution)

**High School:** **T. Prosinski** (3 sem hrs: Notre Dame College--Creating a Trauma Sensitive Environment in the K-12 Classroom); **R. Castagnola** (3 sem hrs: Southern New Hampshire University -- Motivating the Unmotivated Student); **M. DeSalvo** (30 contact hrs: EOA -- Online Professional Development Project)

**Administration:** none

**District-Wide:** **GHCS 5-year Professional License Teachers** (30 contact hrs: EOA -- for GHCS district Professional Development (5-year cycle) to be approved @ license renewal time. Staff members choosing to use the 30 contact hours will submit a GHCS LPDC Certificate of Credit form (Form #6) to the LPDC to be approved at a monthly LPDC meeting. You must have an approved IPDP on file for the years listed on the Certificate of Credit form.)

**Activity Proposals Presented and NOT Approved:**

n/a

**License Renewals Processed:**

**Elmwood:** **S. Pastor** (Renew - 5 Year Professional Educator Kindergarten-Elementary (K-8) License)

**William Foster:** **K. Barnes** (Renew - 5 Year Professional Early Childhood (P-3) License; and Renew - 5 Year Professional Early



Childhood Intervention Specialist (P-3) License); S. **Regan** (Renew - 5 Year Professional Kindergarten-Elementary (K-8) License)

**Maple Leaf:** none

**Middle School/L. Ctr:** **J. Mockbee** (Renew - 5 Year Professional Elementary (1-8) License; and Renew - 5 Year Professional Principal License)

**High School:** **A. Roalofs** (Renew - 5 Year Professional Comprehensive High School (7-12) License)

**Administration:** **J. Saxton** (Renew - 5 Year Professional Principal License)

**Notifications of Application for Advanced License:**

**Elmwood:** none

**William Foster:** none

**Maple Leaf:** none

**Middle School/L. Ctr:** none

**High School:** none

**Verification Forms for Educator Leaving / Entering District:**

**Entering:**

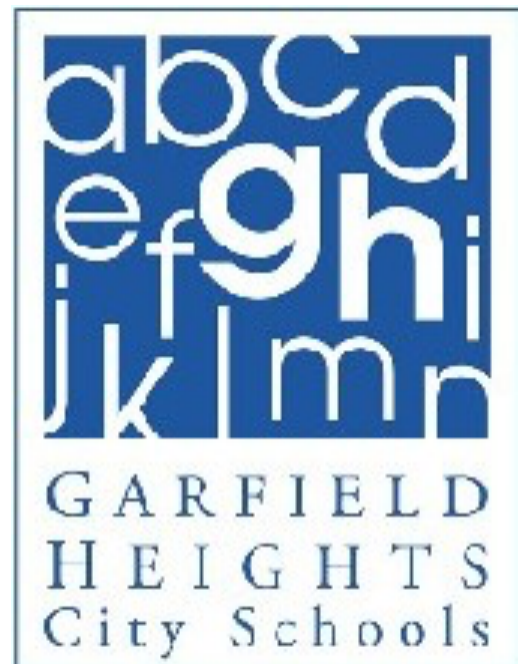
none

**Leaving:**

none

**Notes:**

- 1. Congratulations to Nora Lopez who was elected as the LPDC Chair for the 2021-2022 School Year.***
- 2. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department.***
- 3. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the***



**Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.**

- 4. The process for ALL license renewal applications at ODE is digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download ONLY once the renewal process is complete.**
- 5. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.**
- 6. You must have an approved IPDP on file in order to have any professional development approved by the LPDC.**
- 7. If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please PRINT the minutes for your own personal professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.**
- 8. The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.**
- 9. We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.**
- 10. All LPDC forms, helpful information and PD Express can be located at the GHCS district Website under the LPDC location.**

